

## **Juniata Township Meeting**

**December 07, 2021**

### **Agenda**

#### **Public Forum**

#### **New Business**

- 2022 Budget Approval
- Tax Collector Position Advertisement
- Notice of Application for PA DEP 105 – General Permit 3 Gravel Bar Removal in Snyder Run
- Construction Code Enforcement
- Planning Commission
- Road Master Report

#### **Old Business**

- Mongold Property Building Violation
- Ridge View Campground

## **Juniata Township Meeting**

**November 09, 2021**

### **Minutes**

Chairman Stein called the meeting to order at 6:00 p.m. at the Juniata Township Municipal Building.

### **Attendance**

Present:

- Greg Stein – Chairman
- Dean Parks – Co-chairman; Supervisor
- Wib Hall - Supervisor
- Leslie McDermott – Secretary/Treasurer
- Jamie Catanese – CEO/SEO
- Nick Newfield – Solicitor
- Tom Levine - Engineer

Guests:

- See Attached

Reading and approval of the regular meeting minutes from the October 05, 2021 monthly township meeting.

Supervisor Parks motioned to accept the minutes as recorded for this meeting. Seconded by Supervisor Hall. Unanimously approved by the Board.

The financial report was presented. Supervisor Hall motioned to approve the financial report as recorded for this meeting. Seconded by Supervisor Parks. Unanimously approved by the Board.

## **PUBLIC FORUM:**

### **Ridge View Campground**

- A group of Juniata Township residents attended the meeting to express their concerns about the Ridge View Campground impacting water wells.
- Township resident, Carl Grove, surveyed residents of Juniata Township regarding water usage at the campground and found that many residents are concerned that it will negatively impact their water.
- According to the hydrogeologist for developer, Justin Stoner, the aquifer used for the campground would not be the same aquifer that residents use. Therefore, would not impact residents' water.
- Grove stated that the hydrogeologist for Family Campground said that if Family Campground's well was drilled to 2,000 ft. that it would replenish water for the neighboring wells. It did replenish well for a while, but now, residents say it's worse than before Family Campground came in.
- Grove spoke with supervisors from other municipalities who said they would not approve Ridge View Campground with so many concerns from township residents.
- Deb Goss, owner of Woodland Camping Resort an 85 campsite, 3 cabin, 1 bath house campground, provided water monitoring reports from Woodland:
  - Woodland averages approximately 10 gallons of water per site, per day and has the capacity to operate at approximately 6,200 gallons per day when at 100% capacity, which is rarely the case.
  - Woodland's highest occupancy was 65% and water usage was 4,100 gallons per day for 3 days.
- Township resident, Joe Biddle, is concerned that if Supervisors approve this campground, it could set a dangerous precedence for other large tracts of land in Juniata Township to be used as campgrounds as well.
- Township resident, Paul Gregory, acknowledged that this development could bring potential revenue to the township, but the Supervisors need to make sure it's something that won't affect the township residents. The lack of water issue needs to be addressed before campground is approved.
- Township resident, Ken Stewart, challenged Supervisors to think of ways to supply residents with water instead of focusing on the income that the campground is going to generate.
- Township resident, Alan Guyer, lives directly across from the proposed campground, has 2 wells and a holding tank and still does not have enough water for daily living.

- Township resident, John Houck, asked if township has an amusement tax in place. Amusement tax ordinance has been approved by Board of Supervisors is not enacted.
- Township resident, Andrew Grove, owner of property behind campground stated that there are no guarantees for his well not being affected. Even if the hydrologist reports shows that neighboring wells will not be affected it does him no good if his well goes dry and he has to bear the cost of drilling a new well.
- Carl Grove informed Supervisors that there are 12 wells drilled on the Family Campground. 3 wells produce water, 9 wells are dry. What is to stop the proposed campground from drilling multiple wells.
- Township residents demanded a time line from supervisors for when their questions and concerns will be addressed.

## **NEW BUSINESS:**

### **2022 Preliminary Budget**

- Supervisor Hall motioned to tentatively approve the 2022 budget with a 1 mil tax increase. Seconded by Supervisor Parks. Unanimously approved by the Board.
- Solicitor, Nick Newfield, will advertise tax increase and special meeting to be held December 14, 2021 to approve the 2022 budget.

### **Agent Resolution for PEMA Grants for Hurricane IDA**

- Secretary McDermott presented an Agent Resolution for PEMA Grants for Hurricane IDA appointing Supervisor Stein as person of contact for PEMA for approval.

Supervisor Parks motioned to approve the Agent Resolution for PEMA Grants for Hurricane IDA appointing Supervisor Stein as person of contact for PEMA. Seconded by Supervisor Hall. Unanimously approved by the Board.

### **Tax Collector Position**

- Current Tax Collector, Marcia Fisher, is going to resign at end of year.

## **Construction Code Enforcement**

- See attached report.

## **Planning Commission**

- Since there were so many township residents attending the meeting, Supervisor asked for volunteers for the township's planning commission.
- The planning commission plays an important part in protecting residents' interests and property in the township.

## **Road Master Report**

- Berms have been cut.
- Penn Township mowed mountain and Point Road.
- School bus no longer runs Stone Bridge Hollow and Point Road. No kids to pick up.
- Work crew laid off last Friday, will work one day per week.
- Salt & Anti-skid stocked for winter.
- Equipment is serviced and ready for winter.

## **OLD BUSINESS:**

### **Street Name Changes**

- Secretary McDermott presented Ordinance 2021-01 amending the Street Naming ordinance to change an existing private street name (Fe Ln) in Juniata Township. This street serves as access to Barry and Cynthia Parks two properties. The new street name proposed is SOPHIE LANE.

Supervisor Hall motioned to approve Ordinance 2021-01. Seconded by Supervisor Parks. Unanimously approved by the Board.

### **PSAT'S Website**

- Website is active. Still a work in progress.

### **Mongold Property Violation**

- Solicitor Newfield reported that we are just waiting for notices to be sent out.

## **Ridge View Campground**

- Township engineer, Tom Levin, presented the submitted Sewage Facilities Planning Module Component Two which is a planning document that is prepared for all land developments and/or sub divisions.
- It has been reviewed and at this point is not ready for board consideration nor is Tom in a position to recommend that the Board take action on it.
- SEO, Jamie Catanese, has reviewed plan and has found adequate soil suitability however there are some issues regarding the overall design.
- Jamie has compiled a letter dated November 9, 2021 which outlines in great detail what Jamie's concerns are. Letter will be sent via email to Andrew Kearney of GHD to amend and refile.
- Tom advised Board of Supervisors to table submission for tonight's meeting.

Supervisor Hall motioned to table the Sewage Facilities Planning Module submission. Seconded by Supervisor Parks. Unanimously approved by the board.

- A request from GHD was received mid-October asking the Board of Supervisors to grant a 60-day time extension for the review of the Ridgeview Campground land development plan.

Supervisor Parks motioned to grant the 60-day time extension as requested by the applicant for land development plan revisions for Ridge View Campground.

Seconded by Supervisor Hall. Unanimously approved by the board.

- Tom invited meeting attendees to review the Ridge View Campground plan submission to ask questions or request information about the plan.

## **American Rescue Plan Funding for Townships**

- No new developments.

## **Amusement Tax**

- No new developments.

Supervisor Hall motioned to adjourn the meeting @ 7:31 p.m. Seconded by Supervisor Parks.

Next meeting will be held December 07, 2021 @ 6:00 p.m.

JUNIATA TOWNSHIP MEETING 11/09/2021

SIGN IN SHEET (PLEASE PRINT)

Set Goss

Kylin Hewson

Walter Russell (Rep. Rich Irvin)

Colby Brush

Joe Balch

Frank Stearns

Lo Stark

Craig Stuts

MS

John L.

Henry Snow

Walter L. Snow

Heard Under

Stan in snow

Dianne Stewart

Ken Stewart

Carl Grove

Alanna Grove

Tony and Jackie Allison

Alan Jager

Shirrell Weaver (Bonnie)

JUSTIN GROVE

Mark P. J.

Jared Grove

Roger Briggs

Brenda Grove

Tim Brown

Judith A. Reed

Randy Grove

Ron Runkle

~~Alanna~~

John L. Snow

Tony Allison

Paul Hoyer

Ken Touze

**JUNIATA TOWNSHIP MEETING 11/09/2021**

**SIGN IN SHEET (PLEASE PRINT)**

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T. Craig Miner  
H. R. Byers





October 29, 2021

Levine Engineering, LLC  
PO Box 429  
Altoona, PA 16603-0429

*Reference: Land Development Plan – RidgeView Campground, LLC  
Tax Map Parcel No. 23-01-08.3  
Juniata Township, Huntingdon County, Pennsylvania*

Dear Tom:

On behalf of our client, RidgeView Campground, LLC, we would like to request Juniata Township provide our client a 60 day time extension to address what we believe are the four (4) remaining comments specified in a comment letter from Levine Engineering, LLC and dated October 5, 2021 before formally acting on the Land Development Plan – RidgeView Campground, LLC. The outstanding comments should be comments 1-4. We are waiting for the township solicitors opinion on comment 1. Information to address Comments 6 & 7 was submitted on October 18<sup>th</sup> while information to address comment 5 was submitted on October 25<sup>th</sup>.

If you need any other information or have any questions, please feel free to give me a call at (814) 272-0786.

Sincerely,

**Hawbaker Engineering LLC**

A handwritten signature in black ink that reads "Robert E. Myers".

Robert E. Myers, PE, PLS  
Project Manager

[rem2@hawbakerengineering.com](mailto:rem2@hawbakerengineering.com)

/rem

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Profit & Loss by Class

November 2021

	General Fund	State Fund	TOTAL
Ordinary Income/Expense			
Income			
STATE FUND INCOME			
S431.00 · INTEREST EARNINGS.			
S431.01 · Interest on Checking	0.00	1.09	1.09
Total S431.00 · INTEREST EARNINGS.	0.00	1.09	1.09
Total STATE FUND INCOME	0.00	1.09	1.09
G301.00 · REAL PROPERTY TAXES			
G301.10 · Real Estate Taxes Current Year	82.40	0.00	82.40
G301.40 · Real Estate Taxes Delinquent TB	311.31	0.00	311.31
Total G301.00 · REAL PROPERTY TAXES	393.71	0.00	393.71
G310.10 · Real Estate Transfer Tax	1,920.31	0.00	1,920.31
G310.20 · EARNED INCOME TAX			
G310.21 · Earned Income Tax Current Year	3,590.36	0.00	3,590.36
G310.22 · Earned Income Tax Prior Year	-3.67	0.00	-3.67
Total G310.20 · EARNED INCOME TAX	3,586.69	0.00	3,586.69
G341.00 · INTEREST EARNINGS			
G341.01 · Interest on Checking	2.74	0.00	2.74
Total G341.00 · INTEREST EARNINGS	2.74	0.00	2.74
G342.00 · RENTS & ROYALTIES			
G342.20 · Rent of Buildings	40.00	0.00	40.00
Total G342.00 · RENTS & ROYALTIES	40.00	0.00	40.00
G362.0 · PUBLIC SFTY			
G362.41 · Bldg Pmts	567.75	0.00	567.75
G362.44 · Sewage Permits/SEO Fees	300.00	0.00	300.00
Total G362.0 · PUBLIC SFTY	867.75	0.00	867.75
Total Income	6,811.20	1.09	6,812.29
Expense			
GENERAL FUND EXPENSES			
PUBLIC WRKS HIGHWAYS ROADS & ST			
G433.00 · Traffic Control Devices/Signs	239.70	0.00	239.70
G437.00 · Repairs of Tools & Machinery	385.49	0.00	385.49
G438.00 · Maint & Repair Roads Bridges	811.05	0.00	811.05
Total PUBLIC WRKS HIGHWAYS ROADS & ST	1,436.24	0.00	1,436.24
Total GENERAL FUND EXPENSES	1,436.24	0.00	1,436.24
GENERAL GOV'T BLDG & PLANT			
G409.37 · Building Repair/Maintenance	37.54	0.00	37.54
Total GENERAL GOV'T BLDG & PLANT	37.54	0.00	37.54
GENERAL GOVERNMENT			
G404.00 · Solicitor	612.00	0.00	612.00
G406.47 · Drug & Alcohol Testing	106.00	0.00	106.00
Total GENERAL GOVERNMENT	718.00	0.00	718.00
INSURANCE CASUALTY & SURETY			
G486.10 · Insurance - Liability	327.10	0.00	327.10
G486.20 · Insurance - Property/Casualty	68.18	0.00	68.18
G486.30 · Insurance - Automobile	341.18	0.00	341.18
G486.60 · Fidelity & Surety Bonds	368.00	0.00	368.00
G486.70 · Worker's Compensation	182.82	0.00	182.82
Total INSURANCE CASUALTY & SURETY	1,287.28	0.00	1,287.28
PAYROLL EXPENSES			
P400.05 · Supervisor Wages	468.75	0.00	468.75
P400.12 · Roadmaster Wages	1,174.00	0.00	1,174.00
P403.11 · Tax Collector Wages	4.12	0.00	4.12
P405.10 · Secretary Wages	646.00	0.00	646.00
P409.37 · Building Repair/Maint	0.00	0.00	0.00
P432.00 · Winter Maintenance	0.00	0.00	0.00
P437.00 · Repairs of Tools & Machinery	0.00	0.00	0.00
P438.00 · Repair/Maint Roads & Bridges	1,905.60	0.00	1,905.60

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Profit & Loss by Class

November 2021

	General Fund	State Fund	TOTAL
P438.20 · Land Slide	0.00	0.00	0.00
PAYROLL EXPENSES - Other	342.88	0.00	342.88
<b>Total PAYROLL EXPENSES</b>	<b>4,541.35</b>	<b>0.00</b>	<b>4,541.35</b>
<b>STATE FUND EXPENSES</b>			
S437.00 · Repairs of Tools & Machinery	0.00	2,782.01	2,782.01
S438.00 · Repair/Maint Roads & Bridges	0.00	7,567.38	7,567.38
S471.00 · Debt Service			
S471.10 · Debt Principal	0.00	1,336.74	1,336.74
S472.10 · Debt Interest	0.00	63.26	63.26
<b>Total S471.00 · Debt Service</b>	<b>0.00</b>	<b>1,400.00</b>	<b>1,400.00</b>
<b>Total STATE FUND EXPENSES</b>	<b>0.00</b>	<b>11,749.39</b>	<b>11,749.39</b>
G400.00 · Travel Reimbursement			
G400.33 · Mileage - Supervisor/Roadmaster	0.00	0.00	0.00
<b>Total G400.00 · Travel Reimbursement</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
G403.00 · Tax Collection			
G403.28 · Tax Collection Fees	53.80	0.00	53.80
<b>Total G403.00 · Tax Collection</b>	<b>53.80</b>	<b>0.00</b>	<b>53.80</b>
G405.34 · Advertising	47.30	0.00	47.30
G410.00 · Public Safety			
G419.31 · Sewage Permits (SEO Fees)	50.00	0.00	50.00
<b>Total G410.00 · Public Safety</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
G471.00 · Debt Service			
G471.10 · Debt Principal	457.20	0.00	457.20
G472.10 · Debt Interest	63.83	0.00	63.83
<b>Total G471.00 · Debt Service</b>	<b>521.03</b>	<b>0.00</b>	<b>521.03</b>
<b>Total Expense</b>	<b>8,692.54</b>	<b>11,749.39</b>	<b>20,441.93</b>
<b>Net Ordinary Income</b>	<b>-1,881.34</b>	<b>-11,748.30</b>	<b>-13,629.64</b>
<b>Net Income</b>	<b>-1,881.34</b>	<b>-11,748.30</b>	<b>-13,629.64</b>

**BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY**

**Balance Sheet**

As of December 7, 2021

Dec 7, 21

**ASSETS**

Current Assets

Checking/Savings

G100.00 · GENERAL FUND	28,902.12
G102.00 · SAVINGS ACCOUNT	11,235.56
G103.00 · ARPA	27,894.34
S101.00 · STATE FUND	15,761.43

Total Checking/Savings 83,793.45

Total Current Assets 83,793.45

**TOTAL ASSETS** 83,793.45

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

G21000 · PAYROLL LIABILITIES

G210.00 · Federal Income Tax Withheld	416.76
G211.00 · Social Security Withheld	338.32
G211.10 · Social Security - Company	338.32
G212.00 · Local Income Taxes Withheld	193.74
G213.00 · Medicare Tax Withheld	158.28
G217.00 · State Income Tax Withheld	167.55
G219.00 · EMST Tax Withheld	1.60
G221.00 · PA UC Tax Withheld	6.00
G222.00 · PA UC Company	89.57

Total G21000 · PAYROLL LIABILITIES 1,710.14

Total Other Current Liabilities 1,710.14

Total Current Liabilities 1,710.14

Total Liabilities 1,710.14

Equity

30000 · Opening Balance Equity	23,668.81
32000 · Retained Earnings	54,445.06
Net Income	3,969.44

Total Equity 82,083.31

**TOTAL LIABILITIES & EQUITY** 83,793.45

TRUCK LOAN 16,616.00

CRESTWOOD ESTATES 15,990.55