

## **Juniata Township Meeting**

**March 14, 2023**

### **Agenda:**

- **Call Meeting to Order**
- **Pledge of Allegiance**
- **Approval of Minutes and Financial Report**
- **Engineer Report**
- **Solicitor Report**
- **Public Forum**
  -
- **New Business**
  - Short-Term Rental Ordinance
  - 2023 Liquid Fuels Allocation - \$51,192.40
  - 2023 Mowing
  - PA Act 13 Marcellus Legacy Fund Grant
  - Email on Potential Safety Problems (Harlan Byers)
  - Roby Lot Merger Plan
- **Reports**
  - Construction Code Enforcement
  - Planning Commission
  - Road Master/Supervisor
- **Old Business**
  - Amusement Tax
- **Announcements**
  - Next Meeting: Tuesday, April 11, 2023 @ 6:00 p.m.
- **Adjourn Meeting**

## **Juniata Township**

**February 14, 2023**

### **Minutes**

Chairman Stein called the meeting to order at 6:00 p.m. at the Juniata Township Municipal Building and led the meeting in the Pledge of Allegiance.

### **Attendance**

Present:

- Greg Stein – Chairman
- Dean Parks – Co-chairman; Supervisor
- Leslie McDermott – Secretary/Treasurer
- Wayne Bradburn – Solicitor
- Jamie Catanese - CEO
- Butch Dysard – Roadmaster

Guests:

- See Attached

Reading and approval of the regular meeting minutes from the January 03, 2023 monthly township meeting.

Supervisor Parks motioned to accept the minutes as recorded for this meeting. Seconded by Supervisor Stein. Unanimously approved by the Board.

The financial report was presented. Supervisor Parks motioned to approve the financial report as recorded for this meeting. Supervisor Stein. Unanimously approved by the Board.

### **PUBLIC FORUM**

- **Brad Glover, Smithfield Fire Company**
  - Glover attended the meeting regarding box alarms in Juniata Township that are covered by the Smithfield Fire Company.
  - The 911 center is in the process of doing updates and are requesting that every 2-3 years municipalities review the box alarms and sign off on them.
  - Supervisors, Stein and Parks reviewed the Juniata Township box alarms and signed off on them.

- **Carl Grove**
  - Township resident, Carl Grove, asked Ridgeview Campground owner, Justin Stoner, if all of the debris (sticks, brush, and timbers) around the campground will be cleaned up.
  - Stoner stated that the majority of it will not be removed because soil conservation likes the debris below the silt socks to guarantee no run off.
  - Grove stated that the campground is violating the Juniata Township SALDO. Section 3.1.5 of the SALDO, states that the purpose of the SALDO is to protect the value and aesthetics of adjacent property.
  - Supervisor Stein will visit campground to look at debris.

## REPORTS

- **Engineer Report**
  - No report.
- **Solicitor Report**
  - No report.

## NEW BUSINESS

- **Short-Term Rental Ordinance**
  - Short-Term Rental Ordinance 2023-02 is complete.

Supervisor Stein motioned to approve the Short-Term Rental Ordinance 2023-02. Seconded by Supervisor Parks. The motion carried.

- Township needs to find enforcement officer to administrate the ordinance.
- Need to develop a list of all short-term rentals in the township. and advertise for an enforcement officer.

Supervisor <sup>Stein</sup> ~~Stein~~ motioned to advertise position for Short-Term Rental Ordinance Enforcement Officer. Seconded by Supervisor ~~Parks~~ <sup>Parks</sup>. The motion carried.

## REPORTS

- **Construction Code Enforcement**
  - See attached report.
  - Supervisor Stein expressed concern about recreational cabin affidavits. Township needs to keep track of all recreational cabin

affidavits and revisit them to make sure none have become permanent homes.

- Jamie suggested maybe an ordinance could be put into place banning recreational cabin affidavits in the township.

- **Road Master/Supervisor Report**

- All ditches throughout the township have been cleaned.
- Two pipes installed on Corbin's Road
- White truck is at Marks Brothers for repairs.

## **OLD BUSINESS**

- **Air Compressor Pricing**

- Supervisor Stein priced an air compressor for under \$400.00.

Supervisor Parks motioned to purchase an air compressor Seconded by Supervisor Stein. The motion carried

- **Planning Commission Resignations**

- Supervisors received all document requested.
- Thanked the former members for efforts and time spent.

Supervisor Stein motioned to accept Planning Commission Resignations. Seconded by Supervisor Stein. The motion carried.

- **Business Privilege Tax**

- After a brief executive meeting, it was decided not to pursue a business privilege tax at this time.
- Tax would only generate 1% revenue on businesses in the township. Short-term rentals make up most of the businesses in the township and are exempt from a business privilege tax.

- **Amusement Tax**

- Supervisor Stein reported that 8 permits have been issued.
- Approximately five owners have not responded.
- Will discuss next step for non-compliant owners with Solicitor Bradburn.
- Carl Grove asked why Supervisor Stein couldn't be the enforcement officer for the amusement tax. Solicitor Bradburn explained that the supervisors are the appeal and cannot be the judge and jury and it would be best to find a third party to administer the tax.

- **Petition**

- Supervisor Stein asked Carl Grove, once again, for the petition signed by township residents against the Ridgeview Campground.
- Carl will email petition to Secretary McDermott.

- **Announcements**

- Next meeting Tuesday, March 14, 2023 @ 6:00 p.m.

Supervisor Parks motioned to adjourn the meeting @ 6:53 p.m. Seconded by Supervisor Stein.

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Profit & Loss by Class

February 15 through March 14, 2023

	ARPA	General Fund	State Fund	TOTAL
Ordinary Income/Expense				
Income				
STATE FUND INCOME				
S355.00 · STATE SHARE REV & ENTITLEMENTS				
S355.02 · Liquid Fuels Tax	0.00	0.00	57,192.40	57,192.40
Total S355.00 · STATE SHARE REV & ENTITLEMEN...	0.00	0.00	57,192.40	57,192.40
S431.00 · INTEREST EARNINGS.				
S431.01 · Interest on Checking	0.00	0.00	1.19	1.19
Total S431.00 · INTEREST EARNINGS.	0.00	0.00	1.19	1.19
Total STATE FUND INCOME	0.00	0.00	57,193.59	57,193.59
G310.10 · Real Estate Transfer Tax	0.00	1,469.02	0.00	1,469.02
G310.20 · EARNED INCOME TAX				
G310.21 · Earned Income Tax Current Year	0.00	87.02	0.00	87.02
G310.22 · Earned Income Tax Prior Year	0.00	3,989.75	0.00	3,989.75
Total G310.20 · EARNED INCOME TAX	0.00	4,076.77	0.00	4,076.77
G310.50 · LST TAX				
G310.51 · LST Current Year	0.00	125.90	0.00	125.90
G310.53 · LST Delinquent	0.00	36.75	0.00	36.75
Total G310.50 · LST TAX	0.00	162.65	0.00	162.65
G341.00 · INTEREST EARNINGS				
G341.01 · Interest on Checking	0.00	0.85	0.00	0.85
G341.00 · INTEREST EARNINGS - Other	229.46	0.00	0.00	229.46
Total G341.00 · INTEREST EARNINGS	229.46	0.85	0.00	230.31
G362.0 · PUBLIC SFTY				
G362.41 · Bldg Pmts	0.00	198.55	0.00	198.55
G362.44 · Sewage Permits/SEO Fees	0.00	625.00	0.00	625.00
Total G362.0 · PUBLIC SFTY	0.00	823.55	0.00	823.55
Total Income	229.46	6,532.84	57,193.59	63,955.89
Expense				
GENERAL FUND EXPENSES				
PUBLIC WRKS HIGHWAYS ROADS & ST				
G437.00 · Repairs of Tools & Machinery	0.00	46.05	0.00	46.05
Total PUBLIC WRKS HIGHWAYS ROADS & ST	0.00	46.05	0.00	46.05
Total GENERAL FUND EXPENSES	0.00	46.05	0.00	46.05
GENERAL GOV'T BLDG & PLANT				
G409.26 · Small Tools & Minor Equip	0.00	352.94	0.00	352.94
Total GENERAL GOV'T BLDG & PLANT	0.00	352.94	0.00	352.94
INSURANCE CASUALTY & SURETY				
G486.10 · Insurance - Liability	0.00	793.92	0.00	793.92
G486.30 · Insurance - Automobile	0.00	639.78	0.00	639.78
G486.70 · Worker's Compensation	0.00	316.30	0.00	316.30
Total INSURANCE CASUALTY & SURETY	0.00	1,750.00	0.00	1,750.00
PAYROLL EXPENSES				
P400.05 · Supervisor Wages	0.00	468.75	0.00	468.75
P400.12 · Roadmaster Wages	0.00	28.50	0.00	28.50
P405.10 · Secretary Wages	0.00	748.00	0.00	748.00
P413.00 · Code Enforcement Officer	0.00	32.00	0.00	32.00
P432.00 · Winter Maintenance	0.00	666.00	0.00	666.00
P438.00 · Repair/Maint Roads & Bridges	0.00	2,531.00	0.00	2,531.00
PAYROLL EXPENSES - Other	0.00	498.61	0.00	498.61
Total PAYROLL EXPENSES	0.00	4,972.86	0.00	4,972.86
STATE FUND EXPENSES				
S437.00 · Repairs of Tools & Machinery	0.00	0.00	1,403.19	1,403.19
S438.00 · Repair/Maint Roads & Bridges	0.00	0.00	1,944.08	1,944.08
Total STATE FUND EXPENSES	0.00	0.00	3,347.27	3,347.27
G400.00 · Travel Reimbursement				
G400.33 · Mileage - Supervisor/Roadmaster	0.00	74.80	0.00	74.80
Total G400.00 · Travel Reimbursement	0.00	74.80	0.00	74.80
G403.00 · Tax Collection				
G403.21 · Office Supplies	0.00	25.75	0.00	25.75
G403.23 · Postage	0.00	154.50	0.00	154.50
G403.28 · Tax Collection Fees	0.00	76.20	0.00	76.20
G403.34 · Advertising, Printing & Binding	0.00	355.60	0.00	355.60
Total G403.00 · Tax Collection	0.00	612.05	0.00	612.05

BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY

Profit & Loss by Class

February 15 through March 14, 2023

	ARPA	General Fund	State Fund	TOTAL
G405.23 · Postage and Delivery	0.00	8.13	0.00	8.13
G409.31 · Dues & Subscriptions	0.00	150.00	0.00	150.00
G410.00 · Public Safety				
G419.31 · Sewage Permits (SEO Fees)	0.00	730.00	0.00	730.00
Total G410.00 · Public Safety	0.00	730.00	0.00	730.00
G442.00 · Utilities	0.00	110.02	0.00	110.02
G471.00 · Debt Service				
G471.10 · Debt Principal	0.00	483.83	0.00	483.83
G472.10 · Debt Interest	0.00	37.20	0.00	37.20
Total G471.00 · Debt Service	0.00	521.03	0.00	521.03
Total Expense	0.00	9,327.88	3,347.27	12,675.15
Net Ordinary Income	229.46	-2,795.04	53,846.32	51,280.74
Other Income/Expense				
Other Income				
G395.00 · Refunds of PY Expenditures	0.00	1,787.33	0.00	1,787.33
Total Other Income	0.00	1,787.33	0.00	1,787.33
Net Other Income	0.00	1,787.33	0.00	1,787.33
Net Income	229.46	-1,007.71	53,846.32	53,068.07

**BOARD OF SUPERVISORS JUNIATA TWP HUNTINGDON COUNTY**  
**Balance Sheet**  
 As of March 14, 2023

	<u>Mar 14, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
G100.00 · GENERAL FUND	18,083.01
G101.00 · MUNICIPAL ADVANTAGE ACCT	70,691.49
S101.00 · STATE FUND	81,661.74
Total Checking/Savings	<u>170,436.24</u>
Total Current Assets	<u>170,436.24</u>
<b>TOTAL ASSETS</b>	<b><u>170,436.24</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
G21000 · PAYROLL LIABILITIES	
G210.00 · Federal Income Tax Withheld	363.76
G211.00 · Social Security Withheld	507.90
G211.10 · Social Security - Company	507.90
G212.00 · Local Income Taxes Withheld	136.46
G213.00 · Medicare Tax Withheld	237.52
G217.00 · State Income Tax Withheld	251.51
G219.00 · EMST Tax Withheld	40.80
G221.00 · PA UC Tax Withheld	7.06
G222.00 · PA UC Company	373.99
G21000 · PAYROLL LIABILITIES - Other	48.02
Total G21000 · PAYROLL LIABILITIES	<u>2,474.92</u>
Total Other Current Liabilities	<u>2,474.92</u>
Total Current Liabilities	<u>2,474.92</u>
Total Liabilities	<u>2,474.92</u>
Equity	
30000 · Opening Balance Equity	23,668.81
32000 · Retained Earnings	108,644.74
Net Income	35,647.77
Total Equity	<u>167,961.32</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>170,436.24</u></b>

*Trust Lead - 195,336.94*



## Potential Safety Problems at the Intersection of Piney Ridge and Ridgewood Campground

Psuheb <psuheb@aol.com>

Mon 3/6/2023 3:03 PM

To: jlettiere@huntingdoncounty.net <jlettiere@huntingdoncounty.net>; juniatatownship@outlook.com <juniatatownship@outlook.com>

Cc: lnearhood@huntingdoncounty.net <lnearhood@huntingdoncounty.net>; greg\_cairo@yahoo.com <greg\_cairo@yahoo.com>; biddle@juniata.edu <biddle@juniata.edu>; flyaway7436@gmail.com <flyaway7436@gmail.com>; randy.james@jamesexcavating.com <randy.james@jamesexcavating.com>; tysuperior@gmail.com <tysuperior@gmail.com>; ty14440@yahoo.com <ty14440@yahoo.com>; peteprince54@gmail.com <peteprince54@gmail.com>; staliff@yahoo.com <staliff@yahoo.com>; cgrove@c2tacticaltraining.com <cgrove@c2tacticaltraining.com>; joedinardi@comcast.net <joedinardi@comcast.net>

I received a Letter from the Pennsylvania Department of Transportation regarding the potential traffic safety problem at the subject intersection. The Letter stated: "Regarding adherence to township ordinances, the responsibility to verify compliance with local ordinances would lie with the municipality. In this instance, Juniata Township would be the local authority responsible for ensuring it's land development development ordinances are followed."

Jim, I think the County agrees with that statement. I think the County uses about the same language in their safety standards as outlined in Section 8.3.7.8.1 of the Juniata Township Ordinance. What is the County position on this matter?

Greg, will the Juniata Township ensure that the land development ordinances are followed and verify compliance, even though Justin Stoner stated at the Township meeting that they did not need to comply to this ordinance requirement because it was a State Highway? What is the Township's response?

This is a very important matter that concerns the Residents of the Township.  
Harlan Byers

-----Message-----

From: Psuheb <psuheb@aol.com>

To: juniatatownship@outlook.com <juniatatownship@outlook.com>

Cc: jlettiere@huntingdoncounty.net <jlettiere@huntingdoncounty.net>; lnearhood@huntingdoncounty.net <lnearhood@huntingdoncounty.net>; biddle@juniata.edu <biddle@juniata.edu>; randy.james@jamesexcavating.com <randy.james@jamesexcavating.com>; tysuperior@gmail.com <tysuperior@gmail.com>; peteprince54@gmail.com <peteprince54@gmail.com>; greg\_cairo@yahoo.com <greg\_cairo@yahoo.com>

Sent: Wed, Feb 1, 2023 7:53 pm

Subject: Juniata Township Meetings Jan 3, 2023 and Dec 6, 2023

Greg Stein

Juniata Township Supervisor

PO Box 248

Huntingdon, PA 16652

Subject: Juniata Township Meeting Jan 3, 2023

Mr. Stein,

It was very troubling what went on at the Subject Township Meeting.

At the beginning of the subject Meeting the two Township Supervisors approved the December 6, 2022 Meeting Minutes. Which included this statement:

**Planning Commission:**

**"Planning commission presented the final Short-Term Rental ordinance for review by the Juniata Township Board of Supervisors."**

So it is very clear that the Planning Commission presented the final Short-Term Rental ordinance for review to you at the previous Township Meeting, Dec 6, 2022. However during the next meeting, Jan 3, 2023, you stated several times that you did not receive the ordinance. Several at the meeting, including myself, stated that they saw you receive the ordinance from the Planning commission, but every time you denied that you received it. You even stated you would not approve the resignations of the Planning Commission members until they gave you this ordinance. Why and how can you approve the minutes and then say the opposite and not know what happen during the meeting even when pressed and providing you the truth by the attendees.

Traffic Safety and the impact the RidgeView Campground may have on surrounding traffic movements on or near Piney Ridge was on the Agenda of the Dec 6, 2022 Meeting. That discussion took up the majority of the time at the Dec. 6th meeting. The minutes stated:

**PUBLIC FORUM:**

**PennDOT**

**"Byers stated that the Juniata Township ordinance that applies to the campground has a very specific sentence in it about safety. Section 8.3.7. g. 1 states that traffic in and out of the campground or RV park shall not interfere with adjacent traffic nor shall create a hazard for the adjacent residential areas. Justin Stoner stated that the ordinance applies to township roads, not PennDOT roads. The township does not have jurisdiction over PennDOT."**

Ordinance Section 8.3.7.g.1 has very clear requirements and Mr. Stoner from the Campground, sitting in front of me at the meeting, stated they do not need to comply to that requirement in the Ordinance because Piney Ridge is a State Road. The campground needs to conform to this Ordinance Requirement or did you waive this requirement or is PennDOT assuming this responsibility?

It is still not clear if the plans, drawings, and details of the roads and driveways area adjacent to Piney Ridge for the proposed campground were available to the Township Planning Commission for their review during the approval process.

It is noted that the Township Engineer was not even present at the very important Dec 6th Township Meeting that featured discussions about Roadway Traffic Safety. Even the PennDOT Engineers were present at the meeting to discuss highway engineering and traffic safety. Even the local PA Congress Staff are following this Traffic Safety Issue on the State Highway at the proposed campground.

It is also noted that the Huntingdon County Planning Commission provided the Township 5 pages of "desk-top" review comments/concerns on September 17, 2021 regarding their Review of the RidgeView Campground submittal. In it, they commented about "the impact this campground may have on surrounding traffic movements and existing development." It is also noted that before the Township received the County Review Comments, the Juniata Township Meeting minutes of Sept 7, 2021 stated, "Tom (Levine) reviewed reviewed township's ordinance." "The project (campground) is consistent with ordinance."

Thank you for your attention to this important matter,

Harlan Byers

cc: Huntingdon County Planning Dept.

PennDOT Offices

Neighbors: Joseph Biddle, Randy James, Todd Yurick, Peter Prince

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# JUNIATA TOWNSHIP

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## JANUARY 2023 ACTIVITY REPORT FOR THE FEBRUARY 2023 MEETING

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**Charles Manges, Awkerman Rd.,** - Mr. Mangas called for information about a remodel of his house. The house is located in the floodway. I will recommend he contact a consultant to help with the application process.

**Kirt Koennc, River View Hgts.** – Called to start permitting process for a less than 1000sf carport and driveway. Sending out paperwork to get started.

**Ridge View Campground-** The septic permit was issued for the campground and Mr. Stoner contacted me about pre permit checks for the water treatment building.

**Family Campground, Piney Ridge-** I received notice that Family Campground may be turning 30 tent sites into full camper hook up sites without any permitting. I visited the site on Monday February 13<sup>th</sup> to attempt to make contact with the owners. The person in the front office said the owners were not on site so I left my card and asked that they contact me regarding the complaint. If they do not contact me by the end of the week I will send out a certified letter requesting a site meeting. From the office area It did not appear any construction was being completed. I did see a dozer sitting in the yard with some stake out nearby where the pool they previously permitted is slated to be installed.

**Mark Savino, 11263 Point Rd.** - I have not heard back from Mr. Savino. He has had ample time to respond and or make application for flood plain construction.

**Youcum Dr.** - The house was removed, and a recreational cabin is being constructed in it's place. Since no mail can be received at a recreational cabin I asked that the contractor remove the mailbox and replace it with a post bearing the 911 address for safety. He agreed.

**Urban Saddle, Cottage Circle** - Young's surveying is still working on the comp 2 planning paperwork. Young's plans on sending it on to Huntingdon County Planning for review.

**Steve Wagener, Baja Dr.,** - I have not heard anything about a path forward for a campground. I will make contact with him again to see if he has made any decisions on moving forward or if the holding tank property on Snyders Run Rd. He would like to install a small car should be removed.

**Jeremy Eichelberger, Snyders Run Rd.,**- port. He needs to figure out proper layout in relation to the existing power lines.

# Juniata Township Board of Supervisors Meeting Sign-in Sheet

Date: 2/14/2023

Signature

Print Name

*[Handwritten Signature]*

Justin Stoner

Bulch Dysard

Bulch Dysard

*[Handwritten Signature]*

Brad Glover

*[Handwritten Signature]*

Carl Gross

*[Handwritten Signature]*

Steven Gross

Meredith Deochay Daily News